

## LiveBeyond Refund Policy

Because LiveBeyond is a 501(c)(3) entity and all Mission Trip Payments are considered a tax deduction, we must follow strict refund policies.

1. The \$230 deposit is non-refundable, for any reason.
2. LiveBeyond will not be responsible for change fees charged by any airline, under any circumstance.
3. LiveBeyond is unable refund to you, or the original donor, any amount of raised funds which exceeds your funding requirements. Once financial gifts are received by LiveBeyond, the individual donors are sent a charitable contribution receipt which is used for Federal Income Tax purposes and refunds are not possible. All monies received in excess of the funding requirements will be used by LiveBeyond toward the mission.
4. If a team member finds they are unable to participate on a future mission, the team member must alert LiveBeyond at least two weeks prior to departure in order to receive a refund of the second two payments. Any cancellations after that time can be used toward \*another trip, or the team member may choose to shift the funds to another LiveBeyond program. If there is a family or medical emergency, please contact [MissionsTrips@LiveBeyond.org](mailto:MissionsTrips@LiveBeyond.org) as soon as possible.
5. In the unlikely event that LiveBeyond must cancel a trip, the cost of the trip less the non-refundable portion may be refunded to the payer. However, it is the responsibility of the attendee to request the refund. They will have 30 days after the date of intended departure to request a refund. The team member may also choose to use the funds for \*another mission week or shift the funds to a different LiveBeyond program of their choosing.

*\*If shifting your funds to another mission week, the new mission must be within a year of the original trip month.*